

REDD'S BRANCH BAPTIST CHURCH GUIDELINES FOR USE OF CHURCH FACILITIES

Redd's Branch Baptist Church is always excited to share their facilities for personal events providing the facilities are available. Below is the agreement that we ask that you go by in using the facilities here at the church.

- There will be **NO** alcoholic beverages used on the property of Redd's Branch Baptist Church.
- There will be **NO** use of tobacco products on the property of Redd's Branch Baptist Church.
- Noise and music must be limited to a level that does not disturb nearby residence.
- If sound equipment is to be used it will be your responsibility to talk with our sound room workers to make sure that someone can be available to operate the sound equipment. The Sound Room workers will need to have at least a one week notice.
- If furniture is rearranged it will be your responsibility to move it back to its original location.

Possible charges for use of facilities

- There is no cost for active church members to use the facilities. For all inactive and non church members a fee of \$100.00 is required prior to using the facilities.
- The facilities will be clean when you arrive, and we expect them to be clean when you leave. If you desire for us to clean the facilities when you are finished our Director of Facilities will be glad to take care of this for a fee of \$75.00 per building. He will need to have at least a one week notice.

If you are in agreement with the above stated contract, please complete this form and return it to the church office.

Name _____ Phone _____ email _____

Address _____

Are you an active member of Redd's Branch? Yes / No

Date(s) of event _____ Time of event _____ - _____
Keys to the facility may be obtained by contacting the church office @ 803.648.3194.

Redd's Branch Baptist Church • 648-3194
Pastor Rev. Richard McWhite / Facility Manager Rex Reason
Office Hours: Monday – Thursday 9:00 AM – 1:00 PM